**Photographs for Cheshire Area Website**

In order to simplify the inclusion of photographs for **Cheshire Area Events** please complete the form below (either on paper or electronically) and submit with the photographs. Whilst most of the time The Area Photographer will supply these photographs there are times when this isn’t possible.

Until all this information is provided the photographs cannot be added.

|  |  |  |
| --- | --- | --- |
| **Event:** |  | |
| **Submitted by:**  Name, Tel no, email |  | |
| **Photographer**: |  | |
| **Two or more sentences describing the event or name & email address of who will provide this – eg event coordinator.** | | |
|  | | |
| **Please state how permission has been obtained from the following for the photos to be put on the website. - eg explicitly asked, implied by show rules.**  **Where children are included permission must have been obtained from the parents.** | | |
| **Photographer** | |  |
| **All people in the picture** | |  |
| **Creator of arrangements / crafts** | |  |
| **Owner of location** | |  |

**Please confirm that the following are correct**

|  |  |
| --- | --- |
| **The set of photographs is complete and no more will follow.** |  |
| **The set of photographs has been reduced down to just those required to go on the website.** |  |
| **Necessary adjustments have been made for colour / brightness / contrast / rotation / cropping**  If this is a major problem then assistance could be provided |  |